# **University of the Incarnate Word**

### Building/Room Entry Form For <u>SMD</u>

Form must be completed in Ink.

	-	
Name of Student Needing Entry: (Last, First M.I.)	Student ID Number	Course & Course Number:
Reason for Entry:		Valid for:
Lab use for homework		24/7 Access for <u>ANGD</u>
Facilities Needed (Building & Room Number (s)):		
AD 400, 404, 405, 406, 407, 415		
Semester, Date & Time the facilities will be used: Spring 2025 (1/8/2025-5/12/2025)		Expiration Date: This form expires on the last day of the semester (Commencement) of which it was issued

#### For Entry to the designated area, Call the University Police: 210-829-6030

Note: Any person wanting entry into the designated area, MUST present this pass along with a valid form of Identification (UIW ID). **Only** students of INTD, GDSN, Comm & ANGD will be granted 24/7 access.

Instructor's Name (Please Print or Type):	Instructor's Signature:	Date Signed:		
For Office Use Only ( <u>Do Not</u> Write Below This Line) UIWPD Building Form: 20131008				
Printed Name of the Chief of Police or Designee:	Signature of Chief of Police or Liaison:	Date Signed:		
Chief J. Catts/Designee:				
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